



ORIGINAL

Resolution R2026-14 A Resolution Amending the Fairfield Consolidated Fee Schedule.

Dated June 24, 2026

WHEREAS the Fairfield Town Council finds it necessary to review and amend the Fairfield Town Consolidated Fee Schedule to reflect the increase in actual costs to the Town to provide various services; and

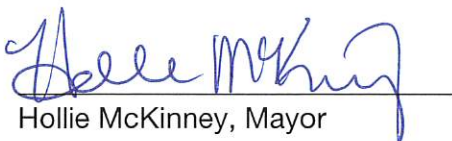
WHEREAS the Fairfield Town Council has reviewed the proposed changes; and

NOW THEREFORE, be it ordained by the Town Council of Fairfield, in the State of Utah, that the Fairfield Consolidated Fee Schedule be amended by adding and revising certain fees as found in Exhibit A.

Effective Date: This Ordinance shall become effective immediately upon passage and adoption.

Passed and Adopted this **24th day of June, 2026.**

FAIRFIELD


Hollie McKinney, Mayor

Hollie McKinney	yes <u>X</u>	no <u> </u>	abstain <u> </u>
RL Panek	yes <u>-</u>	no <u>-</u>	abstain <u>-</u>
Tyler Thomas	yes <u>17</u>	no <u> </u>	abstain <u> </u>
Michael Weber	yes <u>128</u>	no <u> </u>	abstain <u> </u>
Richard Cameron	yes <u>RSC</u>	no <u> </u>	abstain <u> </u>

ATTEST:


Stephanie Shelley, Recorder



FAIRFIELD

STATE OF UTAH)
) ss.
COUNTY OF UTAH)

I, Stephanie Shelley, Town Recorder of Fairfield, Utah, do hereby certify and declare that the above and foregoing is a true, full and correct copy of an ordinance passed by the Town Council of Fairfield Town, Utah, on the **24th day of June, 2026.**

R2026-14 A Resolution Amending the Consolidated Fairfield Fee Schedule.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Corporate Seal of Fairfield, Utah this **24th day of June, 2026.**



Stephanie Shelley
Fairfield Recorder/Clerk



Exhibit A

Fairfield

Utah County, Utah

Fairfield Fee Schedule

Fairfield, Utah

Fee Schedule Resolution No. R2026-12

Effective Date: June 24, 2026

Supersedes All Prior Fee Schedules and Fee Resolutions to the Extent Inconsistent

FAIRFIELD TOWN FEE SCHEDULE

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1.4 Public Information

1.5 Elections

1.6 Recording and Administrative Services

1.7 Easements, Franchise Agreements and Property Transactions

1.8 Enforcement and Administrative Proceedings

1.9 Fire Prevention

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2.2 Commercial Businesses

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2.4 Special Business Licenses

2.5 Background Checks

2.6 Business License Renewals, Penalties and Enforcement

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3.2 Commercial Construction

3.3 Tenant Improvements

3.4 Agricultural Building Review

3.5 Accessory Dwelling Units

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SECTION 1 – ADMINISTRATIVE SERVICES

1.1 Copies and Reproduction

Item/Service	Fee/Rate
Black and White Copy (8.5" x 11")	\$0.10/page
Black and White Copy (11" x 14")	\$0.15/page
Black and White Copy (11" x 17")	\$0.20/page
Color Copy (8.5" x 11")	\$0.20/page
Color Copy (11" x 14")	\$0.30/page
Color Copy (11" x 17")	\$0.40/page
Maps, plans, oversized documents, and specialty reproductions	Actual Cost

1.2 Electronic Documents

Item/Service	Fee/Rate
Electronic Delivery, Scan, or Email	\$1.00 per 10-page increment
Electronic records requiring extensive staff time, formatting, compilation, or preparation	Actual Cost

1.3 Public Records (GRAMA)

Item/Service	Fee/Rate
Copies (8.5" x 11" and 8.5" x 14")	\$0.10/page
Electronic copies	\$1.00 per 10-page increment
Research, compilation, or record preparation permitted by Utah GRAMA	Lowest hourly rate permitted by Utah GRAMA

Item/Service	Fee/Rate
Maps, plans, and specialty documents	Actual Cost
Certified Mail	Current USPS Certified Mail Rate plus Actual Cost

1.4 Public Information

Item/Service	Fee/Rate
Town Code, Ordinances, Resolutions, General Plan, and other public documents	Available on the Town Website

1.5 Elections

Item/Service	Fee/Rate
Candidate Filing Fee	No Fee

1.6 Recording and Administrative Services

Item/Service	Fee/Rate
Mylar Review and Processing	\$100.00 per mylar
Lot Processing Fee	\$4.00 per lot
Plat Recording Review	Actual Cost (minimum two (2) hours of Recorder staff time)
Returned Check Fee	\$35.00
Credit Card Processing Fee	Actual Processing Cost

1.7 Easements, Franchise Agreements and Property Transactions

Item/Service	Fee/Rate
Easement Review	Actual Cost
Franchise Agreement Review	Actual Cost
Property Transactions, Agreements, or Similar Requests	Actual Cost

1.8 Enforcement and Administrative Proceedings

Item/Service	Fee/Rate
Administrative Hearing	Actual Cost
Investigation, Enforcement, and Compliance Costs	Actual Cost
Lien Processing	Actual Cost
Collection Costs	Actual Cost
Attorney Fees and Legal Costs	Actual Cost where authorized by law

1.9 Fire Prevention

Item/Service	Fee/Rate
Burn Permits	Administered by the Utah County Fire Marshal

SECTION 2 – BUSINESS LICENSING

Change of Business Ownership or Business Name requires a new application and payment of all applicable fees.

2.1 Home Occupation and Home-Based Businesses

Item/Service	Fee/Rate
Home-Based Business Application (One-Time)	\$30.00
Minor Home Occupation / Home-Based Business (Annual)	\$10.00
Major Home Occupation / Home-Based Business (Annual)	\$50.00
Major Home Occupation Neighbor Notification (One-Time)	\$35.00

2.2 Commercial Businesses

Item/Service	Fee/Rate
Commercial Business Application	\$100.00
Commercial Business License (Annual)	\$75.00
Business Inspection	Actual Cost
Business Fire Inspection	Actual Cost
Duplicate License (Lost Original, Updated Address, or Business Information)	\$10.00

2.3 Mobile and Temporary Businesses

Item/Service	Fee/Rate
Mobile Business Application	\$50.00
Temporary Business License Application	\$35.00
Temporary Business License (10 Consecutive Calendar Days)	\$10.00

2.4 Special Business Licenses

Item/Service	Fee/Rate
Sexually Oriented Business License Application and Investigation	\$3,000.00
Sexually Oriented Business License (Annual)	\$1,500.00
Employee License Application and Investigation	\$300.00
Film Permit (Nonprofit Organizations and Student Productions Exempt)	\$75.00

2.5 Background Checks

Item/Service	Fee/Rate
Background Checks, When Required	Actual Cost

2.6 Business License Renewals, Penalties, and Enforcement

Item/Service	Fee/Rate
Late Renewal Fee (After July 15)	\$25.00
Failure to Pay Late Fee	100% of License Fee
Reinstatement After Cancellation	\$50.00
License Enforcement Fee (After August 15)	\$50.00
License Enforcement Fee (After September 1)	\$100.00
Failure to Obtain Required Business License	Double Applicable License Fees
Business License Investigation	Actual Cost

Additional enforcement actions, investigations, inspections, attorney fees, engineering review, consultant review, and compliance costs may be recovered pursuant to Section 7 and Section 12 of this Fee Schedule.

SECTION 3 – DEVELOPMENT SERVICES

3.1 Residential Construction

Item/Service	Fee/Rate
Reservation / Down Payment Fee (Non-Refundable) (Valid for One (1) Year)	\$1,500.00
Application Fee	\$50.00
Site Plan Application Fee	\$100.00
Site Plan Review – Single Residential Home	Actual Cost
Building Permit Fee	Based on Square Footage and Computed Upon Plan Submission
State Surcharge Fee	1% of Building Permit Fee
Address Assignment	\$100.00
Plan Revision / Amendment	Actual Cost
Temporary Use Permit	\$100.00
Temporary use additional Review, Consultant Review, or Professional Services	Actual Cost

3.2 Commercial Construction

Item/Service	Fee/Rate
Application Fee	\$100.00
Site Plan Application Fee	\$100.00

Item/Service	Fee/Rate
Site Plan Review	Actual Cost
Building Permit Fee	Computed Upon Plan Submission (ICC Valuation Table)
State Surcharge Fee	1% of Building Permit Fee
Address Assignment	\$100.00
Builder Deposit – New Construction	\$3,500.00
Builder Deposit – Tenant Improvements / Remodels	\$1,000.00
Plan Revision / Deferred Submittal	Actual Cost

3.3 Tenant Improvements

Item/Service	Fee/Rate
Tenant Improvement Application	\$150.00
Inspection(s)	\$95.00
Plan Review	Actual Cost
Legal Review	Actual Cost

3.4 Agricultural Building Review

Item/Service	Fee/Rate
Agricultural Building Permit	\$15.00

3.5 Accessory Dwelling Units

Item/Service	Fee/Rate
ADU Application	\$100.00

Item/Service	Fee/Rate
ADU Permit	\$50.00
Site Plan Application Fee	\$100.00
Site Plan Review	Actual Cost
Plan Review	Actual Cost
Building Permit Fee	Computed Upon Plan Submission (ICC Valuation Table)
State Surcharge Fee	1% of Building Permit Fee
Address Assignment	\$100.00
ADU Trailer Application	\$150.00
ADU Trailer Annual Permit	\$75.00
ADU Violation	\$100.00 per day

3.6 Subdivision Applications

Item/Service	Fee/Rate
Site Plan Application Fee	\$250.00
Site Plan Review	Actual Cost
Subdivision Master Site Plan	\$500.00
Subdivision Preliminary Plat	\$500.00
Address Assignment	\$100.00 per lot
Subdivision Final Plat	Actual Cost
Plat Amendments / Corrections	Actual Cost
Additional Review	Actual Cost
Legal Review	Actual Cost
Development Agreement Processing	Actual Cost

The applicant shall reimburse Fairfield Town for all costs incurred, including supervision, overhead, equipment, employee wages and benefits, engineering review, legal review,

consultant review, and other professional services. Amounts paid shall be credited toward the final cost of review.

Refer to Section 1.6 for Recording and Administrative Services.

3.7 Lot Line Adjustments

Item/Service	Fee/Rate
Lot Line Adjustment Application	\$250.00
Lot Line Adjustment Review	Actual Cost
Engineering Review	Actual Cost
Legal Review	Actual Cost
Recording Preparation and Processing	Actual Cost
Additional Review, Consultant Review, or Professional Services	Actual Cost

The applicant shall be responsible for all costs associated with preparation, review, approval, recording, and processing of a Lot Line Adjustment. Lot Line Adjustments shall comply with applicable Town ordinances, subdivision regulations, and Utah law.

3.8 Minor Subdivisions

Item/Service	Fee/Rate
Minor Subdivision Application	\$125.00
Minor Subdivision Review	Actual Cost
Subdivision Engineer Review	Actual Cost
Site Plan Application Fee	\$250.00
Plan Review	Actual Cost
Minor Subdivision Final Plat Processing	\$300.00
Plat Amendments / Corrections	Actual Cost

A Minor Subdivision shall be processed in accordance with the Town's subdivision ordinance and applicable Utah law.

3.9 Appeals

Appeals shall be processed in accordance with applicable Town ordinances and procedures.

Item/Service	Fee/Rate
Appeal Filing Fee	\$500.00
Appeal Escrow Deposit	\$5,000.00

Additional review, hearing officer, attorney, engineering, consultant, publication, recording, and administrative costs shall be paid from the escrow pursuant to Section 12.6 of this Fee Schedule.

3.10 Legislative Land Use Applications

Item/Service	Fee/Rate
Rezone Application	\$1,350.00
Zoning Map Amendment	\$1,350.00
Development Code Amendment Request	\$500.00
Development Text Amendment Request	\$500.00
Conditional Use Permit Application	\$200.00
Conditional Use Permit Review	Actual Cost
Variance Application	\$200.00
Variance Review	Actual Cost
Administrative Land Use Review	\$75.00
Zoning Verification Letter	\$25.00
Address Verification Letter	\$25.00
Public Hearing Publication	Actual Cost

Item/Service	Fee/Rate
Public Hearing Postage	Actual Cost
Legal Review	Actual Cost
Engineering Review	Actual Cost
Business Sign application	\$50.00

3.11 Master Development Plans and Development Agreements

Item/Service	Fee/Rate
Master Development Plan Application	\$1,500.00
Master Development Plan Amendment	\$1,500.00
Development Agreement Review	Actual Cost
Development Agreement Amendment	Actual Cost
Legal Review	Actual Cost
Engineering Review	Actual Cost
Additional Review, Consultant Review, or Professional Services	Actual Cost

Projects requiring substantial review may be subject to Extraordinary Project Review Escrow requirements pursuant to Section 12.5.

3.12 Annexations

Item/Service	Fee/Rate
Annexation Application	\$1,000.00 plus \$10.00 per acre
Legal Review	Actual Cost
Public Hearing Postage	Actual Cost

Item/Service	Fee/Rate
Engineering Review	Actual Cost
Annexation Processing and Review	Actual Cost

Projects requiring substantial review may be subject to Extraordinary Project Review Escrow requirements pursuant to Section 12.5.

3.13 Extraordinary Projects

Item/Service	Fee/Rate
Extraordinary Project Application	\$500.00

Projects that are unusually complex, require specialized expertise, create substantial impacts, involve significant public infrastructure, require extensive professional review, or are otherwise determined by the Town to warrant additional review may be designated as Extraordinary Projects.

Examples may include airports, airparks, power generation facilities, solar fields, battery energy storage systems (BESS), substations, transmission facilities, utility corridors, pipelines, blasting, mining operations, landfills, major industrial facilities, data centers, geothermal facilities, large subdivisions, or similar projects.

Upon designation as an Extraordinary Project, the applicant shall establish and maintain an Extraordinary Project Review Escrow pursuant to Section 12.5.

Additional engineering review, legal review, consultant review, environmental review, aviation review, traffic review, utility review, public safety review, and other professional services shall be reimbursed to the Town at Actual Cost and may be paid from the escrow.

SECTION 4 – BUILDING PERMITS & INSPECTIONS

4.1 Building Administrative Fees

Item/Service	Fee/Rate
Temporary Occupancy Fee	\$100.00 plus 120% of the Value of Uncompleted Items
Plan Resubmittal Fee (After Denial)	Actual Cost
Board of Appeals (Current Building Code)	\$100.00

Item/Service	Fee/Rate
Plan Revision / Deferred Submittal Review	Actual Cost
One-Time Permit Extension	50% of Original Permit Fee
Demolition Permit	\$50.00
Demolition Inspection	\$75.00
Temporary Certificate of Occupancy (TCO)	\$100.00
TCO Extension	\$75.00
Permit Reinstatement (Expired Permit)	\$100.00
After-Hours / Weekend Inspection	\$150.00
Stop Work Order Fee	\$150.00
Reinspection After Stop Work	\$125.00

4.2 Building Permit Fees

Building Permit Fees shall be calculated using the currently adopted ICC Building Valuation Data Table and applicable building code fee schedules in effect at the time of permit issuance.

State Surcharge Fee 1% of Building Permit Fee

4.3 Electrical Service Permits

Item/Service	Fee/Rate
Power Permit Application	\$50.00
Electrical Power Pole Inspection	\$95.00
Temporary Power Inspection	\$100.00

4.4 Plumbing Permits

Item/Service	Fee/Rate
Plumbing Permit Application	\$50.00
Plumbing Inspection	\$95.00

4.5 Mechanical Permits

Item/Service	Fee/Rate
Mechanical Permit Application	\$50.00
Mechanical Inspection	\$95.00

4.6 Solar Permits

Item/Service	Fee/Rate
Residential Solar Application	\$50.00
Residential Solar Permit	\$75.00
Residential Solar Inspection	\$95.00
Commercial/Utility-Scale Solar - Plan Review	Actual Cost
Commercial/Utility-Scale Solar - Engineering Review	Actual Cost
Commercial/Utility-Scale Solar - Legal Review	Actual Cost
Commercial/Utility-Scale Solar - Inspection	Actual Cost

Projects requiring substantial review may be subject to Extraordinary Project Review Escrow requirements pursuant to Section 12.5.

4.7 Propane Permits

Item/Service	Fee/Rate
Application Fee	\$50.00
Above-Ground Tank Plan Review and Site Inspection	\$65.00
Additional Above-Ground Tank at Same Location	\$20.00
Below-Ground Tank Plan Review and Site Inspection	\$95.00
Additional Below-Ground Tank at Same Location	\$35.00
Additional travel, inspection, consultant, or professional review	Actual Cost

4.8 Additional Inspections and Reinspections

Additional inspections and reinspections required due to failed inspections, corrections, scheduling errors, inaccessible work, work not ready for inspection, or similar circumstances shall be charged at:

Item/Service	Fee/Rate
Additional Inspection	\$100.00 or Actual Cost, whichever is greater

Actual Cost may include employee wages, benefits, supervision, overhead, equipment, travel time, and other expenses incurred by the Town.

4.9 Fire Suppression Review

Item/Service	Fee/Rate
Fire Suppression Plan Review	\$0.022 per square foot
Minimum Review Fee	\$85.00

Item/Service	Fee/Rate
Fire Suppression Inspection	\$85.00

4.10 Work Commenced Without Permit

Construction commenced without a required permit shall be assessed:

Item/Service	Fee/Rate
Permit Fees	Double Applicable Permit Fees
Daily Violation Penalty	\$100.00 per day
Additional inspections, enforcement actions, engineering review, legal review, consultant review, and professional services	Actual Cost

SECTION 5 – ROADS & PUBLIC WORKS

5.1 Road Impact Fees

Item/Service	Fee/Rate
Road Impact Fee	\$5,290.00

Road impact fees shall be assessed in accordance with the Town's adopted Impact Fee Facilities Plan, Impact Fee Analysis, and applicable resolutions.

5.2 Road Use, Access, and Utility Crossings

Item/Service	Fee/Rate
Utility Crossing Permit	\$50.00
Oversize / Overweight Vehicle Permit	\$100.00
Road Damage, Repair, and Restoration	Actual Cost

Item/Service	Fee/Rate
Additional engineering, inspection, legal, consultant, or professional review required by the Town	Actual Cost pursuant to Section 12

5.3 Street Dedications, Vacations, and Naming

Item/Service	Fee/Rate
Street Dedication Application	\$300.00
Street Vacation Application	\$300.00
Street Vacation Review	Actual Cost
Street Vacation Notice / Publication	Actual Cost
Street Name Change Application	\$100.00
Replacement Street Sign	\$175.00 per sign

5.4 Road Cuts, Boring, and Traffic Control

Item/Service	Fee/Rate
Road Cut Permit – Paved Surface Older Than Three (3) Years	\$300.00 minimum
Road Cut Permit – Paved Surface Three (3) Years Old or Less	\$800.00 minimum
Bore Permit	\$150.00
Bore Fee	\$0.25 per linear foot
Road Closure / Detour Permit	\$150.00
Road Closure / Detour	\$100.00 per day
Traffic Control Plan Review	Actual Cost
Barricades / Traffic Control	Actual Cost
Unauthorized Work in Town Right-of-Way	\$2,500.00 per occurrence

5.5 Grading, Excavation, and Land Disturbance

Item/Service	Fee/Rate
Excavation / Fill Permit	\$75.00
Grading Permit	\$50.00
Land Disturbance Application	\$100.00
Engineering Review	Actual Cost
Inspection	Actual Cost
Additional inspections, reinspections, monitoring, consultant review, or professional review	Actual Cost

5.6 Roadway Obstruction, Construction Debris, and Mud Tracking

Any person or entity causing dirt, mud, gravel, concrete, construction debris, sewage sludge, biosolids, fill material, or similar materials to accumulate upon Town roads, rights-of-way, drainage facilities, or public property shall immediately remove such materials and restore affected areas.

Item/Service	Fee/Rate
Failure to Correct Violation	\$50.00 per day
Street Cleanup and Restoration	Actual Cost + 20% Administrative Cost
Emergency Cleanup or Hazard Mitigation	Actual Cost
Contractor Costs	Actual Cost
Equipment Costs	Actual Cost
Failure to Restore Right-of-Way	Actual Cost + 20% Administrative Cost

Each day the violation remains may constitute a separate violation.

5.7 Mining, Extraction, Aggregate Operations, and Mass Grading

Item/Service	Fee/Rate
Mining, Gravel Pit, Sand Pit, Earth Extraction, Aggregate Operations, and Mass Grading Permit	\$350.00
Inspections, monitoring, compliance, engineering review, legal review, environmental review, consultant review, and professional services	Actual Cost

Projects requiring substantial review may be subject to Extraordinary Project Review Escrow requirements pursuant to Section 12.5.

5.8 Utility Infrastructure and Corridor Projects

Projects involving transmission lines, substations, pipelines, fiber optic systems, utility corridors, water infrastructure, telecommunications facilities, energy distribution facilities, or similar infrastructure improvements may be subject to Extraordinary Project Review Escrow requirements and Actual Cost reimbursement pursuant to Section(s) 3.13 & 12.

The Town may require engineering review, legal review, consultant review, traffic analysis, environmental review, utility coordination, inspection, restoration, or other professional review necessary to evaluate and administer the proposal.

5.9 Oversize, Overweight, and Restricted Vehicles

Item/Service	Fee/Rate
Weight Limit Permit	\$100.00
Violation of Vehicle Weight Restrictions	\$500.00 per infraction
Road Damage, Repair, Inspection, or Enforcement	Actual Cost

5.10 Drainage, Ditches, Waterways, and Unauthorized Improvements

Unauthorized bridges, culverts, ditches, waterways, drainage improvements, or similar improvements are prohibited unless approved by the Town.

Item/Service	Fee/Rate
Removal, Restoration, and Repair	Actual Cost
Inspection, Engineering Review, Enforcement, and Compliance	Actual Cost
Emergency Response or Hazard Mitigation	Actual Cost

5.11 Snow Removal Obstructions

Vehicles, trailers, equipment, materials, or other obstructions interfering with snow removal on Town roads or rights-of-way may be removed or towed at the owner's expense.

Item/Service	Fee/Rate
Towing, Removal, Storage, or Related Costs	Actual Cost

5.12 Inspections

Item/Service	Fee/Rate
Right-of-Way Inspection	\$75.00
Reinspection	\$100.00
Additional Inspection	\$100.00
After-Hours Inspection	\$150.00
Failure to Schedule Required Inspection	\$100.00

5.13 Enforcement and Restoration

Item/Service	Fee/Rate
Emergency Road Response	Actual Cost + 20% Administrative Cost

Item/Service	Fee/Rate
Failure to Restore Right-of-Way	Actual Cost + 20% Administrative Cost
Work Performed Without Permit	\$500.00 per occurrence
Stop Work Order Fee	\$150.00
Reinspection After Stop Work	\$125.00

SECTION 6 – PARKS & RECREATION

6.1 Park Use Permits

Item/Service	Fee/Rate
Regular Park Use Permit	\$25.00
After-Hours Park Use Permit	\$100.00
Amplified Sound Permit	\$50.00

6.2 Park and Pavilion Reservations

Item/Service	Fee/Rate
Resident Reservation (Half Day)	\$50.00
Resident Reservation (Full Day)	\$100.00
Non-Resident Reservation (Half Day)	\$200.00
Non-Resident Reservation (Full Day)	\$400.00
Reservation Deposit (Refundable)	\$250.00

6.3 Special Events and Deposits

Item/Service	Fee/Rate
Special Event Application	\$100.00
Attendance 1–50	No Additional Charge
Attendance 51–199	\$250.00
Attendance 200–350	\$500.00
Attendance Over 350	\$1,000.00
Late Reservation Fee (Less Than 48 Hours Notice)	\$100.00
Use Without Permit or Reservation	\$500.00
Damage Beyond Deposit	Actual Cost

6.4 Commercial and Vendor Uses

Item/Service	Fee/Rate
Commercial Event Permit	\$250.00
Vendor Permit	\$100.00
Food Truck Permit	\$100.00
Temporary Power Connection	\$50.00
Additional Inspection, Review, Coordination, Staff Time, or Administrative Services	Actual Cost

6.5 Cleaning, Damage, and Restoration

Item/Service	Fee/Rate
Failure to Clean Reserved Area	\$100.00
Damage and Repairs	Actual Cost

Item/Service	Fee/Rate
Additional Trash Removal	Actual Cost + 20% Administrative Cost
Restoration and Replacement	Actual Cost

6.6 Sports Fields and Athletic Facilities

Item/Service	Fee/Rate
Resident Individual / Family Use	\$25.00 per hour
Resident Organized Team Use	\$50.00 per hour
Non-Resident Individual / Family Use	\$100.00 per hour
Non-Resident Organized Team Use	\$250.00 per hour
League Play	\$500.00 per day
Tournament Play	\$1,000.00 per day
Field Preparation (Weekdays)	\$50.00
Field Preparation (Weekends and Holidays)	\$100.00
Power and Water Usage	\$50.00 per hour
Security, Staff Time, Public Works, Law Enforcement, Traffic Control, Emergency Services, or Other Services Required by the Town	Actual Cost

6.7 Resident Priority

Fairfield residents shall receive priority scheduling and reservation preference for all Town parks, athletic fields, pavilions, recreational facilities, and Town-owned recreational amenities.

The Town may limit, condition, deny, modify, or revoke reservations when necessary to preserve reasonable access for Fairfield residents.

6.8 Town Reservation Rights

The Town reserves the right to deny, condition, revoke, modify, or cancel any reservation, permit, or event when necessary to:

- Protect public safety;
- Protect Town property;
- Protect Town operations;
- Preserve access for Fairfield residents;
- Prevent unreasonable impacts to surrounding properties; or
- Ensure compliance with Town ordinances, policies, permit conditions, or applicable law.

6.9 Insurance Requirements

The Town may require liability insurance, additional insured endorsements, security deposits, law enforcement services, traffic control plans, emergency access plans, event management plans, or other conditions deemed necessary for large events, tournaments, commercial activities, organized athletic activities, or activities presenting elevated risk.

The amount and form of insurance or security shall be determined by the Town based upon the nature and scope of the activity.

SECTION 7 – ENFORCEMENT & COST RECOVERY

7.1 Administrative Citations

Item/Service	Fee/Rate
First Offense	Up to \$100.00 per violation
Second Offense	Up to \$200.00 per violation
Third and Subsequent Offenses (within twelve (12) months)	Up to \$400.00 per violation
Criminal Penalties	As authorized by applicable Utah law
Civil Penalties	As authorized by applicable Utah law

7.2 Administrative Cost Recovery

Item/Service	Fee/Rate
Administrative Fee	\$50.00
Investigation, inspection, enforcement, compliance monitoring, consultant review, legal review, engineering review, administrative processing, and related costs	Actual Cost

7.3 Illegal Dumping, Unauthorized Disposal, Biosolids, and Sewage Sludge

Item/Service	Fee/Rate
First Violation	\$500.00
Second and Subsequent Violations	\$1,000.00 per violation
Cleanup, Removal, Disposal, Restoration, and Remediation	Actual Cost
Administrative Costs	Actual Cost + 20% Administrative Cost

Where a spill, release, discharge, or disposal event is promptly reported and immediately cleaned up to the satisfaction of the Town, the Town may waive or reduce administrative penalties.

Failure to promptly clean up, contain, remediate, restore, or otherwise correct affected areas may result in additional penalties, enforcement actions, cost recovery, and legal remedies.

Each day a violation continues may constitute a separate violation.

7.4 Animal Control and Animal Welfare Enforcement

Item/Service	Fee/Rate
Impound, Boarding, Shelter, Veterinary, Quarantine, Transportation, and Release Fees	Actual Cost

Item/Service	Fee/Rate
Animal Control Administrative Costs	Actual Cost
Animal-at-Large Violations	Actual Cost
Dangerous Animal, Quarantine, or Special Handling	Actual Cost
Repeat Violations	Actual Cost

Animal seizure, neglect, abandonment, hoarding, nuisance animal enforcement, veterinary care, shelter costs, transportation costs, and related expenses incurred by the Town shall be recoverable from the responsible party to the fullest extent permitted by law.

7.5 Property Maintenance, Weed, Environmental, and Water Quality Violations

Item/Service	Fee/Rate
Written Notice	No Charge
Failure to Correct Violation	\$50.00 per day
Reinspection Fee	\$75.00
Town Abatement	Actual Cost
Administrative Costs	Actual Cost + 20% Administrative Cost
Emergency Abatement	Actual Cost

Each day a violation continues may constitute a separate violation.

7.6 Nuisance Violations

Item/Service	Fee/Rate
Initial Violation	\$100.00
Continued Violation	\$200.00 per day

Item/Service	Fee/Rate
Excessive Noise or Similar Disturbance	\$100.00
Town Abatement	Actual Cost
Administrative Costs	Actual Cost + 20% Administrative Cost
Attorney Fees and Collection Costs	Actual Cost where authorized by law

Each day a nuisance violation continues may constitute a separate violation.

7.7 Construction and Development Enforcement

Item/Service	Fee/Rate
Construction Without Required Permit	Double Applicable Permit Fees
Stop Work Order Fee	\$150.00
Reinspection After Stop Work	\$125.00
Failure to Comply With Stop Work Order	\$100.00 per day
Additional inspections, enforcement, legal review, engineering review, consultant review, restoration costs, and professional services	Actual Cost

7.8 General Cost Recovery

Whenever Fairfield Town incurs costs associated with inspections, investigations, enforcement actions, emergency response, cleanup, restoration, legal proceedings, consultant review, engineering review, code compliance, nuisance abatement, animal control actions, environmental remediation, property maintenance enforcement, or similar activities, the responsible party shall reimburse the Town for all Actual Costs to the fullest extent permitted by law.

SECTION 8 – WATER & UTILITY SERVICES

8.1 Water Rights Review and Transfer Assistance

Fairfield Town may provide informal assistance regarding the suitability of potential water rights for transfer into the Town's culinary water system.

Formal engineering review, transfer analysis, water system evaluation, consultant review, or assistance requiring professional services shall be charged at Actual Cost.

Applicants shall be responsible for all State Engineer filing fees, engineering fees, consultant fees, legal fees, and other costs associated with water right transfers.

8.2 Water Service Applications

Item/Service	Fee/Rate
Resident Water Deposit	\$110.00
Renter Water Deposit	\$220.00
Commercial Water Deposit	\$220.00
New Culinary Water Application	\$50.00
New Commercial Water Application	\$75.00
Account Transfer Fee	\$25.00
Final Meter Reading	\$25.00
Abandoned Water Service Line Application	\$50.00
Abandoned Water Service Line Inspection	Actual Cost

8.3 Water Connections

Item/Service	Fee/Rate
1-Inch Water Meter Connection	\$1,300.00
2-Inch Water Meter Connection	\$2,600.00
Other Meter Sizes	Actual Cost

Item/Service	Fee/Rate
Abandon Service Line	Actual Cost

8.4 Water Impact Fees

Item/Service	Fee/Rate
Water Impact Fee	\$15,629.00

Water impact fees shall be assessed pursuant to the Town's adopted Impact Fee Facilities Plan, Impact Fee Analysis, and applicable resolutions.

If the adopted impact fee amount differs from the amount listed herein, the adopted fee shall control.

8.5 Water Usage Rates

Item/Service	Fee/Rate
Residential Water Allocation (12,000 Gallons Per Month)	\$55.00
Water Usage in Excess of Allocation	\$1.00 per 1,000 gallons
Temporary commercial or Industrial water usage*	\$5.00 per 1,000 gallons

*Subject to availability and feasibility based on town water ownership and infrastructure.

8.6 Delinquent Accounts

Item/Service	Fee/Rate
Late Fee	\$25.00
Delinquent Water Account (45 Days Past Due)	\$50.00
Disconnect Fee	\$50.00
Reconnect Fee	\$30.00

The Town may require a new application, deposit, payment arrangement, or other reasonable assurances prior to restoring service.

8.7 Temporary Water and Hydrant Permits

Item/Service	Fee/Rate
Temporary Water Permit	\$50.00
Hydrant Meter Deposit (Refundable)	\$1,500.00
Unauthorized Use of Fire Hydrant	\$500.00 per occurrence
Water Usage Charges	Applicable Usage Charges
Damage to Water System Components	Actual Cost

8.8 Unauthorized Connections, Damages, and Enforcement

Item/Service	Fee/Rate
Unauthorized Water Connection	\$2,500.00 per occurrence
Damage to Water Lines, Meters, Hydrants, Valves, Service Lines, Pressure Reducing Stations, Storage Facilities, Wells, or Other Water System Components	Actual Cost
Administrative Costs	Actual Cost + 20% Administrative Cost
Attorney Fees and Collection Costs	Actual Cost where authorized by law

Unauthorized connections may be disconnected immediately without notice when necessary to protect the public water system, public health, or Town infrastructure.

The responsible party shall reimburse the Town for all costs associated with investigation, repair, replacement, restoration, enforcement, and collection.

8.9 Additional Utility Services

Item/Service	Fee/Rate
Meter Testing	\$75.00
Utility Placement Review	Actual Cost
Utility Locate / Blue Stakes Assistance	\$75.00
After-Hours Service Call	Actual Cost

SECTION 9 – CEMETERY

9.1 Burial Plots

Burial Type	Resident	One-Time Resident	Non-Resident
Regular Vault and #2 Child Vault	\$350.00	\$700.00	\$4,000.00
Cremation (½ Plot)	\$200.00	\$375.00	\$700.00

Plot Certificate Transfer \$25.00

Replacement Certificate \$25.00

9.2 Interment

Item/Service	Fee/Rate
Open and Close Grave	\$450.00
Burials After 4:00 PM (Minimum One Hour)	\$175.00
Saturday Burial (Minimum One Hour)	\$175.00
Move Headstone	\$150.00

9.3 Disinterments

(Not Including Vault Costs)

Item/Service	Fee/Rate
Vaulted Remains	\$900.00
Non-Vaulted Remains	\$1,700.00
Infants	\$400.00
Cremated Remains	\$400.00

9.4 Cemetery Damage and Restoration

Any person or entity causing damage to cemetery property, grounds, roads, fences, monuments, markers, trees, landscaping, irrigation systems, utilities, structures, or other cemetery improvements shall be responsible for all costs incurred by the Town.

Item/Service	Fee/Rate
Restoration, Repair, Cleanup, and Replacement Costs	Actual Cost
Administrative, Inspection, Enforcement, and Compliance Costs	Actual Cost
Emergency Response or Hazard Mitigation	Actual Cost
Attorney Fees and Collection Costs	Actual Cost where authorized by law

9.5 Cemetery Administration

The Town reserves the right to establish administrative procedures governing plot sales, transfers, interments, disinterments, monument installation, cemetery operations, maintenance activities, and cemetery records.

Eligibility requirements, residency classifications, plot ownership rights, transfer procedures, monument standards, cemetery regulations, and administrative requirements shall be governed by applicable Town ordinances, resolutions, policies, and cemetery regulations.

Nothing in this Fee Schedule shall be construed as creating a right to purchase, transfer, reserve, inherit, or utilize cemetery property except as authorized by applicable Town ordinances, resolutions, policies, and cemetery regulations.

SECTION 10 – TOWN PROPERTY & EQUIPMENT

10.1 Garbage Containers and Replacement Parts

Ace Disposal provides residential garbage collection services. The fees in this section apply solely to the purchase or replacement of Town-issued garbage containers and associated parts.

Item/Service	Fee/Rate
Garbage Container	\$125.00
Replacement Wheels and Axle Kit	\$10.00
Replacement Lid and Hinge Kit	\$20.00

10.2 Town Equipment Rentals

Item/Service	Fee/Rate
Patio Heater (Refundable) Deposit	\$100.00
Solo Stove (Refundable) Deposit	\$200.00
Damage, Cleaning, Repair, or Replacement	Actual Cost
Failure to Return Equipment	Actual Cost
Late Return after 7 days	No deposit refund

Equipment shall be returned in good condition with the propane tank refilled to the level provided at checkout.

Equipment shall be returned in good condition.

The Town may withhold all or a portion of any deposit to cover damages, cleaning, repairs, replacement costs, or other costs incurred by the Town.

10.3 Recovery of Costs

Whenever Fairfield Town provides labor, equipment, materials, transportation, cleanup, restoration, repair, installation, removal, delivery, retrieval, or other services not otherwise addressed in this Fee Schedule, the responsible party shall reimburse the Town for all Actual Costs incurred.

Actual Costs may include employee wages, benefits, supervision, equipment operation, materials, contractor costs, transportation, administrative overhead, and other expenses reasonably incurred by the Town.

SECTION 11 – SPECIAL EVENTS

11.1 Special Event Applications

Item/Service	Fee/Rate
Special Event Application	\$100.00
Late Application (Less Than Fourteen (14) Days Before Event)	\$100.00
Additional Review, Inspection, Coordination, Administrative Services, Consultant Review, Engineering Review, Legal Review, or Professional Services	Actual Cost
Event Cancellation After Review Begins	Application Fee Non-Refundable Plus Actual Costs Incurred

11.2 Event Staffing and Public Safety Services

Item/Service	Fee/Rate
Utah County Sheriff's Deputy	Actual Contracted Rate
Utah County Sheriff's Supervisor	Actual Contracted Rate
Traffic Control, Public Works Personnel, Event Staff, Fire Protection Personnel, Emergency Services Personnel,	Actual Cost

Item/Service	Fee/Rate
Security Personnel, or Similar Services Required by the Town	

The Town may require staffing levels reasonably necessary to protect public safety, Town property, Town infrastructure, and surrounding properties.

11.3 Alcohol and Outside Agency Compliance

Events involving alcohol shall comply with all applicable federal, state, county, and local laws.

Any permits, licenses, approvals, inspections, training requirements, compliance requirements, or authorizations required by the State of Utah, Utah Department of Alcoholic Beverage Services (DABS), Utah County, or other agencies shall be the sole responsibility of the applicant.

Additional Town review, inspection, staffing, monitoring, enforcement, or administrative services associated with alcohol service shall be charged at Actual Cost.

Issuance of a Town temporary permit or shall not be construed as approval of alcohol service unless all required State approvals have been obtained.

11.4 Large Events

Events expected to generate substantial traffic, parking demands, public safety concerns, noise impacts, environmental impacts, infrastructure demands, or other community impacts may require one or more of the following:

- Traffic Control Plans
- Emergency Access Plans
- Parking Plans
- Additional Security
- Liability Insurance
- Additional Deposits
- Public Safety Staffing
- Event Management Plans
- Consultant Review

- Engineering Review
- Other Reasonable Conditions Necessary to Protect Public Safety and Town Property

All associated costs shall be paid by the applicant and may be charged at Actual Cost.

The Town may require applicants to provide proof of compliance with all permit conditions prior to commencement of the event.

11.5 Event Violations

Item/Service	Fee/Rate
Failure to Obtain Required Event Approval	\$500.00
Violation of Event Conditions	Actual Cost
Damage, Cleanup, Restoration, Enforcement, Investigation, Monitoring, or Emergency Response	Actual Cost
Administrative Costs	Actual Cost + 20% Administrative Cost

Each day a violation continues may constitute a separate violation.

The Town may revoke, suspend, terminate, or condition future event approvals when an applicant fails to comply with event requirements, permit conditions, applicable laws, or payment obligations.

SECTION 12 – GENERAL PROVISIONS

12.1 Actual Cost Definition

Actual Cost means the full cost incurred by Fairfield Town in processing, reviewing, inspecting, administering, monitoring, enforcing, responding to, or otherwise addressing a matter.

Actual Cost may include employee wages, benefits, supervision, administrative overhead, equipment, materials, travel time, contractor costs, consultant fees, engineering fees, legal review fees, publication costs, recording costs, laboratory fees, environmental review costs, professional services, and other expenses reasonably incurred by the Town.

12.2 Payment Requirements

All fees, deposits, reimbursements, escrows, impact fees, utility charges, and Actual Costs shall be paid prior to issuance of permits, licenses, approvals, inspections, utility services,

certificates, recordings, reservations, or other Town actions unless otherwise authorized by the Town.

The Town may require payment of outstanding balances prior to acceptance or processing of additional applications.

12.3 Outstanding Balances

Applicants, permit holders, license holders, utility customers, property owners, contractors, developers, event organizers, or other persons owing fees, deposits, Actual Costs, penalties, utility charges, or other obligations to the Town may be denied permits, approvals, inspections, licenses, utility services, reservations, or other Town services until all outstanding balances have been paid.

The Town may pursue collection remedies authorized by law.

12.4 Professional Review Authority

The Town may require engineering review, legal review, consultant review, environmental review, planning review, financial review, aviation review, geotechnical review, traffic review, utility review, economic review, public safety review, or other professional review when reasonably necessary to evaluate an application, permit, project, development, event, violation, utility matter, or other issue before the Town.

All such costs shall be reimbursed to the Town at Actual Cost.

12.5 Extraordinary Project Review Escrow

Extraordinary Project Review Escrow (held by the Town) (Initial Deposit) \$5,000.00
minimum

The Town may require a higher initial escrow amount when reasonably necessary based upon the size, complexity, anticipated review costs, potential impacts, or professional review requirements of the proposed project.

The Town may require an Extraordinary Project Review Escrow for projects that are unusually complex, require specialized expertise, create substantial impacts, involve significant public infrastructure, require extensive professional review, or otherwise warrant additional review.

Examples may include:

- Airports
- Airparks
- Power Generation Facilities
- Battery Energy Storage Systems (BESS)

- Substations
- Transmission Facilities
- Utility Corridors
- Pipelines
- Mining Operations
- Landfills
- Major Industrial Facilities
- Data Centers
- Geothermal Facilities
- Large Subdivisions
- Similar Projects Requiring Extensive Review

The Town may require additional escrow deposits when anticipated review costs are expected to exceed the escrow balance.

The applicant shall replenish the escrow upon request by the Town. Review may be suspended until the escrow balance is restored.

Engineering fees, attorney fees, consultant fees, environmental review, aviation review, publication costs, recording costs, administrative expenses, and other Actual Costs may be paid from the escrow.

Unused escrow funds shall be refunded upon completion of the review process and payment of all outstanding balances.

2.6 Appeal Filing Fee and Escrow

Item/Service	Fee/Rate
Appeal Filing Fee	\$500.00
Appeal Escrow Deposit	\$5,000.00

The Town may require additional escrow deposits when anticipated review costs are expected to exceed the escrow balance.

The appellant shall replenish the escrow upon request by the Town. Appeal review may be suspended until the escrow balance is restored.

Hearing officer fees, attorney fees, consultant fees, engineering fees, publication costs, recording costs, administrative expenses, and other Actual Costs may be paid from the escrow.

Unused escrow funds shall be refunded upon final resolution of the appeal and payment of all outstanding balances.

The Appeal Filing Fee is non-refundable.

12.7 Refund Policy

Application fees, filing fees, permit fees, reservation fees, review fees, processing fees, and other fees are non-refundable unless otherwise specifically provided by Town ordinance, resolution, policy, written agreement, or written approval.

Refundable deposits and unused escrow balances shall be refunded following completion of the applicable matter and payment of all outstanding balances.

12.8 Collection Costs

Any person or entity responsible for fees, deposits, penalties, Actual Costs, restoration costs, cleanup costs, enforcement costs, utility charges, assessments, or other obligations owed to the Town shall be responsible for all collection costs incurred by the Town.

Collection costs may include attorney fees where authorized by law, court costs, administrative costs, recording costs, collection agency fees, interest authorized by law, and other costs incurred in collecting amounts due.

12.9 Deposits and Security

The Town may require deposits, security, financial guarantees, performance guarantees, maintenance guarantees, bonds, letters of credit, escrow agreements, or other security reasonably necessary to:

- Protect the Town;
- Ensure completion of required improvements;
- Guarantee restoration of property;
- Secure compliance with permit conditions;
- Secure compliance with development agreements;
- Guarantee correction of deficiencies;
- Reimburse the Town for costs incurred; or
- Protect public infrastructure and public resources.

The amount and form of security shall be determined by the Town based upon the nature, scope, risk, and anticipated impacts of the activity.

Nothing in this section shall limit the Town's authority to require security otherwise authorized by law, ordinance, development agreement, permit condition, subdivision approval, or other Town approval.